



EXHIBITOR SERVICES & FORMS

Henry Schein Canada
National Sales Conference



SHOW INFORMATION

Henry Schein Canada National Sales Conference

Westin Bayshore Hotel



Welcome to Vancouver and the Henry Schein Canada National Sales Conference

We are pleased that GES has been selected as your Official General Contractor. Our goal is to help make sure your show participation is a success.

Please review our payment policy carefully. As a reminder, GES requires payment in full at the time you place your order, along with a credit card charge authorization. This may be used to cover items such as labour and freight handling not included with your initial payment.

Take advantage of our substantial price discounts! Just return your order with payment by the advance price deadline(s) on the order forms and use the lower price.

For your convenience, we will be offering the following services:

- ✓ **Furnishings**
- ✓ **Specialty Furnishings**
- ✓ **Carpet & Underpadding**
- ✓ **GEM Show Specials**
- ✓ **GEM Exhibits & Accessories**
- ✓ **Plants**
- ✓ **Signs & Graphics**
- ✓ **Installation & Dismantling Labour**
- ✓ **Material Handling**

Official General Contractor

GES - Erika Imada
Unit #4 - 7978 North Fraser Way
Burnaby, BC V5J 0C7

Phone: (778) 452-6223
Fax: (778) 452-6221
E-mail: eimada@ges.com

SHOW INFORMATION:

Production Timeline	Be sure to check all order forms for additional deadlines.	
Discount Deadline	Thursday, January 24	Orders received with payment 14 days prior to exhibitor move-in
Advance Shipments	Monday, January 6	May begin arriving at Warehouse.
General Exhibitor Move-In	Thursday, February 7	11:00am - 5:00pm
Show Hours	Friday, February 8	8:00am - 6:00pm
General Exhibitor Move-Out	Friday, February 8	6:00pm - 10:00pm



BC11-1A

Henry Schein Canada National Sales Conference
February 8, 2013
Westin Bayshore Hotel

DEADLINE DATE:
January 24, 2013

Payment & Credit Card Charge Authorization

Unit 4 - 7978 N. Fraser Way Burnaby, BC V5J 0C7 Phone: 778.452.6220 Fax 778.452.6221 Toll Free: 855.526.7182 vancouvercustomerservice@ges.com

COMPANY NAME	EMAIL ADDRESS	BOOTH #
STREET	CITY	PROVINCE
PHONE	FAX	POSTAL CODE
SHOWSITE CONTACT	SHOWSITE CONTACT EMERGENCY #	P.O. #

Payment Policy

Payment for Services - GES requires payment in full at the time services are ordered. Further, GES requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labour and material handling, not covered by your initial payment. All applicable taxes will be added and charged to your credit card.

Discount Pricing - To qualify for discount pricing, orders must be received with payment on or before the discount price deadline.

Method of Payment - GES accepts American Express, Mastercard, Visa, cheque and wire transfers. Purchase orders are not considered payment. Exhibitors will be charged a \$25.00 fee for NSF cheques.

Third Part Billing - Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. GES reserves the right to institute collection action against the exhibitor if the authorized third party does not pay.

Tax Exempt - If you are tax exempt in Canada you must provide a GST Exemption Certificate. Please send the above information to the GES office for this show. Taxes vary by location and will be added to your invoice, if you do not submit your tax exempt certificate prior to the deadline.

Adjustments & Cancellations - No adjustments will be made to invoices after the close of the show. Please refer to the individual forms for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order based upon the status of move-in, work performed, and/or GES set up costs or expenses. A minimum non-refundable deposit of \$25.00 will be applied toward the invoice, unless there is a cancellation of your order.

If you have any questions regarding our payment policy please call GES at 855.526.7182 or visit the GES Servicentre at the show.

Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card, cheque or wire transfer, however, we require your credit card charge authorization form to be on file with GES.

You agree to late fees of up to 1.5% per month on any balance not paid at the conclusion of the event or balance left without appropriate credit card on file.

For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.

Bank wire transfer information:

GES CANADA Exposition Services Ltd.
Canadian Imperial Bank of Commerce, 939 Lawrence Avenue E.
North York, Ontario, Canada, M2C 1P9
Canadian Dollars: Account # 73-07616 Transit # 00132 Swift Code: CIBCCATT
Routing/BIC/NCC/BSC or ABA # 026009593
American Dollars: Account # 0267015 Transit # 00132 Swift Code: CIBCCATT
Routing/BIC/NCC/BSC or ABA # 026009593
To properly credit your account, send the following information to the GES address listed on the order forms: • exhibiting company name, show name and the booth # • date and amount of the transfer
• bank and country where transfer originated.

I agree in placing this order that I have accepted GES payment policy and GES Terms & Conditions of Contract

PLEASE

AUTHORIZED SIGNATURE

AUTHORIZED NAME - PLEASE PRINT

DATE

Credit Card Charge Authorization

(All Information Must Be Provided)

PROVIDE
EXPIRATION
DATE

EXPIRATION DATE

☐ MasterCard
☐ VISA
☐ American Express

Account #

CARDHOLDER'S NAME

PLEASE PRINT

CARDHOLDER'S BILLING ADDRESS

CITY

PROVINCE / STATE

POSTAL CODE

PLEASE

CARDHOLDER'S SIGNATURE

DATE

Calculation of Orders

Furnishings (Page E9-2)	\$
Specialty Furnishings (Page E9-3)	\$
Carpet (Page E9-4)	\$
Cleaning (Page E9-5)	\$
Graphics & Signage (Page E9-6)	\$
Plants & Greenery (Page E9-7)	\$
Exhibit System Rentals (GEM) (Page E9-8A)	\$
GEM Accessories (Page E9-8B)	\$
GEM Show Special (Page E9-8C)	\$
Installation & Dismantling Labour (Page E9-9)	\$
In-Booth Forklift (Page E9-10)	\$
Material Handling (Page E9-11)	\$
Electrical Services (Page E9-12)	\$
Wire Transfer Fee - Add \$10.00	\$
FULL PAYMENT DUE:	\$

To simplify payment, send a cheque payable to GES for your entire order or note the amount to be charged to your credit card.

Charge my credit card in the amount of: \$

Enclosed is a cheque in the amount of: \$

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

SAVE TIME WITH GES ON-LINE ORDERING AT www.gesexpo.ca



BC11-1A

Henry Schein Canada National Sales Conference

February 8, 2013

Westin Bayshore Hotel

DEADLINE DATE:

January 24, 2013

Third Party Billing Request

Unit 4 - 7978 N. Fraser Way Burnaby, BC V5J 0C7 Phone: 778.452.6220 Fax: 778.452.6221 Toll Free: 855.526.7182 vancouvercustomerservice@ges.com

COMPANY NAME	EMAIL ADDRESS	BOOTH #
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You may arrange for a third party to handle your display and be billed for services. GES will agree to this arrangement if the third party has a satisfactory payment record with us. **Both Firms** must complete this form, including **Third Party Credit Card Charge Authorization below**. Return form by the deadline date. **GES reserves the right to deny any Third Party Billing Request that is not complete or received by the deadline date.**

It is understood and agreed that the exhibiting firm is ultimately responsible for payment of charges. If your named third party does not pay the invoice before the last day of the show, charges will revert to you, the exhibiting firm. All invoices are due and payable upon receipt. GES Terms & Conditions of Contract apply to both the Exhibiting Firm and Third Party Representative.

EXHIBITING FIRM	THIRD PARTY
STREET ADDRESS	STREET ADDRESS
CITY PROVINCE P/C	CITY PROVINCE P/C
PHONE FAX	PHONE FAX

The items checked below are to be invoiced to the Third Party:

- ☐ Check here to receive a copy of our invoice sent to your 3rd Party
- | | |
|---|--|
| ☐ All Services | ☐ Material Handling |
| ☐ I & D Labour | ☐ Booth Cleaning |
| ☐ Signs | ☐ Hardwall Systems |
| ☐ Rental Furniture | ☐ Electrical |
| ☐ Other (Please Specify) | |

The items checked below are to be invoiced to the Third Party:

- | | |
|---|--|
| ☐ All Services | ☐ Material Handling |
| ☐ I & D Labour | ☐ Booth Cleaning |
| ☐ Signs | ☐ Hardwall Systems |
| ☐ Rental Furniture | ☐ Electrical |
| ☐ Other (Please Specify) | |

I agree in placing this order that I have accepted GES payment policy and GES Terms & Conditions of Contract

PLEASE

AUTHORIZED SIGNATURE

AUTHORIZED NAME - PLEASE PRINT

DATE

I agree in placing this order that I have accepted GES payment policy and GES Terms & Conditions of Contract

PLEASE

AUTHORIZED SIGNATURE

AUTHORIZED NAME - PLEASE PRINT

DATE

Exhibiting Firm Credit Card Charge Authorization

(All Information Must Be Provided)

PROVIDE
EXPIRATION
DATE

EXPIRATION DATE

- ☐ MasterCard
☐ VISA
☐ American Express

Account #

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CARDHOLDER'S NAME	PLEASE PRINT
CARDHOLDER'S BILLING ADDRESS	CITY
PROVINCE / STATE	POSTAL CODE

PLEASE

CARDHOLDER'S SIGNATURE

DATE

Third Party Credit Card Charge Authorization

(All Information Must Be Provided)

PROVIDE
EXPIRATION
DATE

EXPIRATION DATE

- ☐ MasterCard
☐ VISA
☐ American Express

Account #

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CARDHOLDER'S NAME	PLEASE PRINT
CARDHOLDER'S BILLING ADDRESS	CITY
PROVINCE / STATE	POSTAL CODE

PLEASE

CARDHOLDER'S SIGNATURE

DATE

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SAVE TIME WITH GES ON-LINE ORDERING AT www.gesexpo.ca

furnishings



Grey Fabric Side Chair



Grey Fabric
Counter Stool



Grey Fabric Arm Chair



Steno Chair



30" Round / 30" High
Pedestal Table



30" Round / 18" High
Coffee Table



4', 6', OR 8' Long
Raised Draped Table
with White Vinyl Top



4', 6', OR 8' Long
Draped Table
with White Vinyl Top



furnishings



Coat Tree



22" X 28"
Chrome Sign Holder
(sign extra)



Easel



Gold Ballot Drum



Plexi Pocket



40" w x 20" d x 36" h
White Counter Storage Unit



Bag Holder 41"H



Stanchions



Plastic
Wastebasket



DEADLINE DATE:
January 24, 2013

Furniture & Accessories Order Form

Unit 4 - 7978 N. Fraser Way Burnaby, BC V5J 0C7 Phone: 778.452.6220 Fax: 778.452.6221 Toll Free: 855.526.7182 vancouvercustomerservice@ges.com

PRICE LIST

Quantity	Item #	Description	Discount \$	Regular \$	Total Price
Skirted Tables					
		Skirting for Tables - White Vinyl Top and Pleated Skirt on 3 Sides, Choose Colour:			
	24 (DT4)	Skirted 4' Table, Skirted 4 Sides	\$ 89.00	\$ 125.00	\$
	26 (DT6)	Skirted 6' Table	\$ 89.00	\$ 125.00	\$
	28 (DT8)	Skirted 8' Table	\$ 89.00	\$ 125.00	\$
	(DMS)	4th Side Skirted, Optional	\$	31.00	\$
Skirted Counter					
		Skirting for Counter - White Vinyl Top & Pleated Skirt on 3 Sides, Choose Colour:			
	24H (RD4)	Skirted 4' Counter, Skirted 4 Sides	\$ 110.00	\$ 154.00	\$
	26H (RD6)	Skirted 6' Counter Table	\$ 120.00	\$ 168.00	\$
	28H (RD8)	Skirted 8' Counter Table	\$ 135.00	\$ 189.00	\$
	(DMS)	4th Side Skirted, Optional	\$	31.00	\$
Unskirted Tables					
	(UD4)	Unskirted Table, (30" high) w/vinyl top 4' 6' 8' (please indicate size)	\$ 55.00	\$ 77.00	\$
	(UD6)	Unskirted Table, (40" high) w/vinyl top 4' 6' 8' (please indicate size)	\$ 80.00	\$ 112.00	\$
Round Tables					
	23 (FCOFT)	Round Coffee Table, 18" Tall	\$ 75.00	\$ 105.00	\$
	21 (FPEDT)	Round Starbase Table, 30" Tall	\$ 81.00	\$ 113.00	\$
	(FPEDT40)	Round Cocktail Table, 40" Tall	\$ 89.00	\$ 125.00	\$
Chairs					
	12 (FFC)	Plastic Folding Chair	\$ 27.00	\$ 38.00	\$
	14 (FGFAC)	Arm Chair, Padded Grey	\$ 62.00	\$ 87.00	\$
	16 (FGFCS)	Counter Stool, Padded Grey	\$ 97.00	\$ 136.00	\$
	17 (FGFSC)	Side Chair, Padded Grey	\$ 45.00	\$ 63.00	\$
Display Accessories					
	55 (FCSH)	Signholder	\$ 65.00	\$ 91.00	\$
	70 (FESL)	Easel	\$ 41.00	\$ 57.00	\$
	58 (FCT)	Coat Tree	\$ 47.00	\$ 66.00	\$
	(FWB)	Wastebasket	\$ 18.00	\$ 25.00	\$
	(FLR)	Literature Holder - Single Sided	\$ 70.00	\$ 98.00	\$
	(FSBD)	Ballot Drum, Table Size	\$ 60.00	\$ 84.00	\$
	(FBH)	Bag Stand	\$ 58.00	\$ 81.00	\$
	(F4X8PB)	Posterboard 4' x 8'	\$ 90.00	\$ 126.00	\$
	(DU)	Upright, 8' (with base)	\$ 16.00	\$ 22.00	\$
	(DCB)	Telescoping Crossbar	\$ 12.00	\$ 17.00	\$
Custom Booth Drape					
		8' Back Drape & 3' Side Drape, 4 feet minimum order			
	10 (D3)	Linear feet of Side Drape per foot (3' High)	\$ 9.00	\$ 13.00	\$
	11 (D8)	Linear feet of Back Drape per foot (8' High)	\$ 12.00	\$ 17.00	\$

Table/Raised Table Skirts/Drape Colours: Grey will be provided if no colour is indicated below: Black, Blue, Burgundy, Forest Green, Grey, Red, White.	TOTAL OF ALL ITEMS ORDERED:	\$
	12% HST	\$
	PAYMENT ENCLOSED:	\$

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COMPANY NAME	EMAIL ADDRESS	BOOTH #
AUTHORIZED SIGNATURE	AUTHORIZED CONTACT	DATE

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SAVE TIME WITH GES ON-LINE ORDERING AT www.gesexpo.ca



GES *Global
Experience
Specialists*

specialty furniture



Black Ladder Stool



Equino White Stool

Wire Back Chrome Stool



Black Leather Stool

Black Zebrano Stool

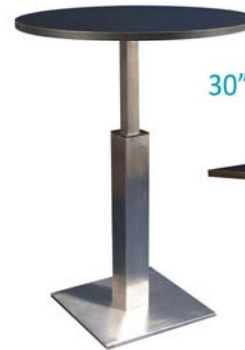


Black Corbusier
Leather Chair



Black Corbusier
Leather Loveseat

24" Square Chrome/White
Cruiser Table



30" Round Cruiser Table
Black Top

30" Square Cruiser Table
Black Top



White Sculpted
Leather Chair



White Sculpted
Leather Loveseat



Black Leather Square Back
Tub Chair

Grey Leather Round Back
Tub Chair





GES *Global
Experience
Specialists*

specialty furniture



42" Black Meeting Table



Grey Leather Ripple
Sled Base Meeting Chair



Black Leather Ripple
Sled Base Meeting Chair



Bar Fridge



Literature
Stand



Mahogany End Table



Mahogany Coffee Table



24" Round End Table
White Top



24" Round End Table
Black Top



32" Round Coffee Table
Black Top



32" Round Coffee Table
White Top



39" Round Coffee Table
White Top



39" Round Coffee Table
Black Top





Henry Schein Canada National Sales Conference
February 8, 2013
Westin Bayshore Hotel

BC11-3

DEADLINE DATE:
January 24, 2013

Specialty Furniture Order Form

Unit 4 - 7978 N. Fraser Way Burnaby, BC V5J 0C7 Phone: 778.452.6220 Fax: 778.452.6221 Toll Free: 855.526.7182 vancouvercustomerservice@ges.com

PRICE LIST

Quantity	Item #	Description	Discount \$	Regular \$	Total Price
	CRU-1	Round Cruiser Table (Black 30" Diameter)	\$ 137.00	\$ 192.00	\$
	CRU-3	24" Square Chrome/White Cruiser Table	\$ 129.00	\$ 181.00	\$
	BS-6	Black Leather Stool	\$ 137.00	\$ 192.00	\$
	BS-4	Equino White Stool	\$ 137.00	\$ 192.00	\$
	BS-5	Black Ladder Stool	\$ 137.00	\$ 192.00	\$
	BS-19	Wire Back Chrome Stool	\$ 144.00	\$ 202.00	\$
	BS-23	Black Diamond Back	\$ 144.00	\$ 202.00	\$
	OF-12	42" Black Meeting Table (Round)	\$ 125.00	\$ 175.00	\$
	OF-13	Black Leather Ripple Sled Base Meeting Chair	\$ 200.00	\$ 280.00	\$
	OF-15	Grey Leather Ripple Sled Base Meeting Chair	\$ 200.00	\$ 280.00	\$
	SS-16	Black Corbusier Leather Love Seat	\$ 306.00	\$ 428.00	\$
	SS-17	Black Corbusier Leather Chair	\$ 234.00	\$ 328.00	\$
	SS-5	White Sculpted Leather Loveseat	\$ 272.00	\$ 381.00	\$
	SS-6	White Sculpted Leather Chair	\$ 200.00	\$ 280.00	\$
	CT-2	Mahogany Coffee Table (24" x 48")	\$ 121.00	\$ 169.00	\$
	ET-7	Mahogany End Table (24" x 24")	\$ 108.00	\$ 151.00	\$
	CT-5	Round Coffee Table - 39" Diameter White Top	\$ 121.00	\$ 169.00	\$
	CT-6	Round Coffee Table - 39" Diameter Black Top	\$ 121.00	\$ 169.00	\$
	CT-7	Round Coffee Table - 32" Diameter White Top	\$ 121.00	\$ 169.00	\$
	CT-8	Round Coffee Table - 32" Diameter Black Top	\$ 121.00	\$ 169.00	\$
	ET-11	Round End Table - 24" Diameter White Top	\$ 108.00	\$ 151.00	\$
	ET-12	Round End Table - 24" Diameter Black Top	\$ 108.00	\$ 151.00	\$
	SS-7	White or Black Leather Square Back Tub Chair	\$ 195.00	\$ 273.00	\$
	SS-92	White or Black Leather Round Back Tub Chair	\$ 183.00	\$ 256.00	\$
	BA-7	Literature Stand - Double Sided	\$ 155.00	\$ 217.00	\$
	BA-1	Bar Fridge	\$ 172.00	\$ 241.00	\$

ONSITE ORDERS MAY NOT BE AVAILABLE FOR THIS EQUIPMENT

Notes:	TOTAL OF ALL ITEMS ORDERED:	\$
	12% HST	\$
	PAYMENT ENCLOSED:	\$

All orders governed by the GES payment policy & GES Terms & Conditions of Contract as specified in this Exhibitor's Kit.

Cancellation Policy: Items cancelled will be charged 100% of original price after move-in begins.

COMPANY NAME	EMAIL ADDRESS	BOOTH #
AUTHORIZED SIGNATURE	AUTHORIZED CONTACT	DATE

SAVE TIME WITH GES ON-LINE ORDERING AT www.gesexpo.ca



Henry Schein Canada National Sales Conference
February 8, 2013
Westin Bayshore Hotel

BC11-4

DEADLINE DATE:
January 24, 2013

Carpet Order Form

Unit 4 - 7978 N. Fraser Way Burnaby, BC V5J 0C7 Phone: 778.452.6220 Fax: 778.452.6221 Toll Free: 855.526.7182 vancouvercustomerservice@ges.com

PRICE LIST

Quantity	Item #	Description	Discount \$	Regular \$	Total Price
Standard Carpet					
	C1010	10' x 10' 16 oz. Standard Booth Carpet	\$ 165.00	\$ 231.00	\$
	C1020	10' x 20' 16 oz. Standard Booth Carpet	\$ 330.00	\$ 462.00	\$
	C1030	10' x 30' 16 oz. Standard Booth Carpet	\$ 495.00	\$ 693.00	\$

Custom-Cut Carpet

Custom-cut carpet is required for all booths larger than 300 sqft., booths configured as an island or peninsula or sizes other than standard.

	CMISC	' X ' = Sq.Ft.	\$ 2.15	\$ 3.00	\$
<i>Rental price include delivery, installation, and removal.</i>					

Under Padding

	CACU	10' x 10' Under Padding	\$ 105.00	\$ 147.00	\$
	CACU	10' x 20' Under Padding	\$ 210.00	\$ 294.00	\$
	CACU	10' x 30' Under Padding	\$ 315.00	\$ 441.00	\$
	CACU	' X ' = Sq.Ft.	\$ 1.05	\$ 1.47	\$

Plastic Covering For Protection

	CAPC	' X ' = Sq.Ft.	\$ 0.48	\$ 0.67	\$
<i>Exhibitor is responsible for the removal of the plastic covering prior to show opening.</i>					

Carpet Packages

		10' x 10' Carpet Package	\$ 265.00	\$ 371.00	\$
		10' x 20' Carpet Package	\$ 535.00	\$ 749.00	\$
		10' x 30' Carpet Package	\$ 805.00	\$ 1,127.00	\$
		' X ' = Sq.Ft.	\$ 3.25	\$ 5.00	\$
<i>Rental price includes carpet, under pad, delivery, installation and removal.</i>					

Please Indicate Choice

Carpet Colour: ☐ Black ☐ Blue ☐ Burgundy		Electrical Under Carpet? ☐ Forest Green ☐ Grey ☐ Red		☐ Yes ☐ No
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Notes:	TOTAL OF ALL ITEMS ORDERED:	\$
	12% HST	\$
	PAYMENT ENCLOSED:	\$

All orders governed by the GES payment policy & GES Terms & Conditions of Contract as specified in this Exhibitor's Kit.
Cancellation Policy: Carpet cancelled will be charged 50% of original price after move-in and 100% of original price after installation.

COMPANY NAME	EMAIL ADDRESS	BOOTH #
AUTHORIZED SIGNATURE	AUTHORIZED CONTACT	DATE

SAVE TIME WITH GES ON-LINE ORDERING AT www.gesexpo.ca

DEADLINE DATE:
January 24, 2013

Plants & Greenery Order Form

Unit 4 - 7978 N. Fraser Way Burnaby, BC V5J 0C7 Phone: 778.452.6220 Fax: 778.452.6221 Toll Free: 855.526.7182 vancouvercustomerservice@ges.com

PRICE LIST

Quantity	Item #	Description	Discount \$	Regular \$	Total Price
Green Floor Plants					
	PFP25	2' to 4' Tall	\$ 54.00	\$ 76.00	\$
	PFP68	5' to 6' Tall	\$ 90.00	\$ 126.00	\$
Green Table Plants					
	PBF	Boston Ferns	\$ 47.00	\$ 66.00	\$
	PTP	Table Plants - 10" Pot	\$ 43.00	\$ 60.00	\$
	PHB	Hanging Basket	\$ 42.00	\$ 59.00	\$
Flowering Plants & Special Requests					
	PMUM	Mums	\$ 31.00	\$ 60.00	\$
	PF10	Flowering Plants	Upon Request		\$
	PFA	Floral Arrangements	Upon Request		\$



Notes:

TOTAL OF ALL ITEMS ORDERED: \$

12% HST \$

PAYMENT ENCLOSED: \$

All order governed by the GES payment policy & GES Terms & Conditions of Contract as specified in this Exhibitor's Kit.
Cancellation Policy: Items cancelled will be charged 50% of original price after move-in begins and 100% after installation.

COMPANY NAME	EMAIL ADDRESS	BOOTH #
AUTHORIZED SIGNATURE	AUTHORIZED CONTACT	DATE
X		

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Henry Schein Canada National Sales Conference
February 8, 2013
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BC11-6A

DEADLINE DATE:
January 24, 2013

Graphics & Signage Order Form

Unit 4 - 7978 N. Fraser Way Burnaby, BC V5J 0C7 Phone: 778.452.6220 Fax: 778.452.6221 Toll Free: 855.526.7182 vancouvercustomerservice@ges.com

PRICE LIST

Quantity	Item #	Description	Discount \$	Regular \$	Total Price
Standard Signs					
		Digital Per Square Foot	\$ 18.00	\$ 25.00	\$
	S2228	22" x 28"	\$ 89.00	\$ 125.00	\$
	S744	7" x 44"	\$ 57.00	\$ 80.00	\$
	SDG	12" x 8'	\$ 128.00	\$ 179.00	\$
	SDG	30.5" x 38.25"	\$ 118.00	\$ 165.00	\$
	SDG	36" x 36"	\$ 135.00	\$ 189.00	\$
	SDG	38.25" x 86.5"	\$ 320.00	\$ 448.00	\$
	LREGMISC	Design Layout Work (if required)	\$ 95.00	\$ 133.00	\$

All standard signs are digitally produced on coroplast. Standard signs include up to 10 words and a selection of colours.

Please Indicate Choice

Background Colour	Copy Colour	Indicate Physical Alignment
☐ Black	☐ Black	
☐ Blue	☐ Blue	☐ Horizontal
☐ Green	☐ Green	
☐ Red	☐ Red	☐ Vertical
☐ White	☐ White	
☐ Yellow	☐ Yellow	

Custom Signs

GES maintains a fully-equipped graphics shop that offers:

Graphic Design	Graphics Presentation	Lamination
Desktop Publishing	Large Format Printing	Logo Reproduction
Backlit Graphics	Vinyl Graphics	Vinyl Banners

For custom work and quotations, please call the GES office listed above.

COMPLETE
COPY

Notes:

TOTAL OF ALL ITEMS ORDERED:	\$
12% HST	\$
PAYMENT ENCLOSED:	\$

All orders governed by the GES payment policy & GES Terms & Conditions of Contract as specified in this Exhibitor's Kit.

Cancellation Policy: Orders cancelled will be charged at 100% of original cost once production has started.

COMPANY NAME	EMAIL ADDRESS	BOOTH #
AUTHORIZED SIGNATURE X	AUTHORIZED CONTACT	DATE

SAVE TIME WITH GES ON-LINE ORDERING AT www.gesexpo.ca

Graphics & Signage Information

Unit 4 - 7978 N. Fraser Way Burnaby, BC V5J 0C7 Phone: 778.452.6220 Fax: 778.452.6221 Toll Free: 855.526.7182 vancouvercustomerservice@ges.com

Sending your graphic and image files to the GES Creative Services Department

We want your graphics and images to look their absolute best. We are committed to partnering with you in order to provide the most comprehensive and effective solutions in the trade show industry. The graphic print and production industry is continuously evolving and in order to insure the best quality graphics and images from your digital files and to make file transfers as seamless as possible, we are pleased to provide you with the guidelines for submission of your art to GES. If you are unable to provide digital artwork for your signage needs, GES is capable of providing you with layout services. Additional fees will apply. Contact your GES representative for details.

Acceptable Media: All media should be formatted for use on a PC*

- Floppy disk - 3.5"
- CD-ROM (CD-R or CD-RW)
- DVD-ROM (DVD-R only)
- Email attachment (limited to maximum size of 2mb)

When sending disks, label them as follows: *Exhibitor Name / Show / Show Date / City of Event*

* For disk types not listed above, please contact a Creative Services Professional (see the **Still have Questions? Section Below*)

Acceptable File Formats**

VECTOR

This type of artwork is resolution independent and hence can be enlarged or reduced without any loss of quality.

<u>EXTENSION</u>	<u>PROGRAM</u>	<u>VERSION</u>
.cdr	Corel Draw	Version 11.0 or earlier
.eps	Encapsulated Postscript	An export option of various programs (vector .eps preferred)
.ai	Adobe Illustrator	Version CS.2 or earlier

BITMAP: If you have bitmap art, it is best to save your artwork in a 1 to 1 (full size) output ratio at 150 - 300 dpi. Lower resolutions or ratios will result in lower image quality. File size should not exceed 100 MB.

AVOIDING ADDITIONAL COSTS: Files obtained from the internet (.jpg or .gif) or artwork created in MS Office applications (Word, Excel, PowerPoint, etc.) are often not suitable for high quality output, and often require additional hourly charges. To avoid additional costs associated with these file types, please supply files in accordance with the defined criteria list above.

** For file types not listed here (QuarkExpress, FreeHand, InDesign or .PDF files), please contact a Creative Services Professional

Typeface/Font Handling

Convert all fonts to outlines before saving your file for transfer. If you do not convert your font to outlines, font substitution will occur, resulting in unexpected output. Remember that once fonts are converted to outlines they are no longer editable.

Proofs and Colours:

IMPORTANT: Always send 100% accurate proofs (colour laser prints) with your disk. Identify all specific spot colours (PMS) within your file and on the provided proofs. In the absence of colour specifications, all graphics will be produced as is without colour corrections.

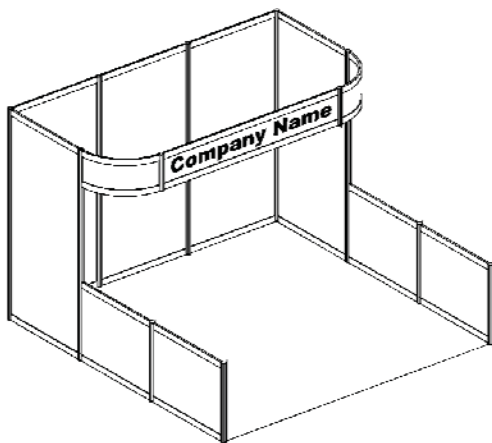
Still Have Questions?

If you still have questions or concerns about your artwork, file formats and method of delivery, please call the GES office listed above and ask to speak to a Creative Services Representative.

GEM Show Special Order Form

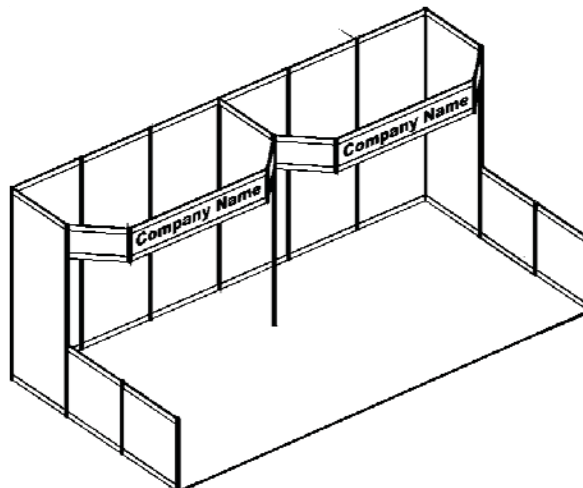
Unit 4 - 7978 N. Fraser Way Burnaby, BC V5J 0C7 Phone: 778.452.6220 Fax: 778.452.6221 Toll Free: 855.526.7182 vancouvercustomerservice@ges.com

GEM Show Special



Includes:

- Header Sign
- White Infill Panels
- Carpet - Choice of Colour
- Installation & Dismantle



Includes:

- Header Sign
- White Infill Panels
- Carpet - Choice of Colour
- Installation & Dismantle

10' Show Special

20' Show Special

#	Description	Discount \$	Regular \$	#	Description	Discount\$	Regular \$
1	10' Show Special Rental Exhibit	\$ 890.00	\$ 1,246.00	2	20' Show Special Rental Exhibit	\$ 1,392.00	\$1,949.00

Please Indicate Choice

Header Sign

COMPLETE
COPY

Carpet Colour

- | | |
|--------------------------------|-----------------------------------|
| ☐ Black | ☐ Grey |
| ☐ Blue | ☐ Red |
| ☐ Green | ☐ Burgundy |

Please Indicate Choice

Header Sign

COMPLETE
COPY

Left:

Right:

Carpet Colour

- | | |
|--------------------------------|-----------------------------------|
| ☐ Black | ☐ Grey |
| ☐ Blue | ☐ Red |
| ☐ Green | ☐ Burgundy |

Notes:

TOTAL OF ALL ITEMS ORDERED: \$

12% HST \$

PAYMENT ENCLOSED: \$

All orders governed by the GES payment policy & GES Terms & Conditions of Contract as specified in this Exhibitor's Kit.

Cancellation Policy: Due to material and labour costs, order cancelled before move-in begins will be charge 50% of original price. Similarly, order cancelled after move-in begins will be charge 100%

COMPANY NAME

EMAIL ADDRESS

BOOTH #

AUTHORIZED SIGNATURE

AUTHORIZED CONTACT

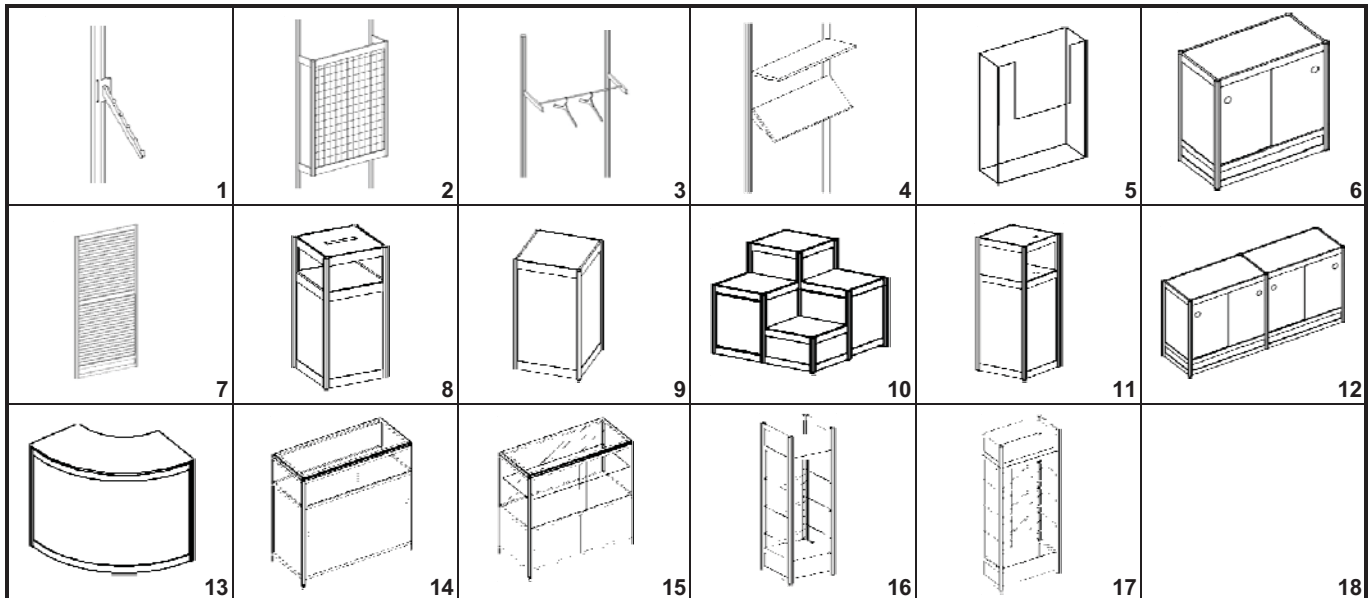
DATE

X

GEM Accessories Order Form

Unit 4 - 7978 N. Fraser Way Burnaby, BC V5J 0C7 Phone: 778.452.6220 Fax: 778.452.6221 Toll Free: 855.526.7182 vancouvercustomerservice@ges.com

GEM EXHIBIT ACCESSORIES



PRICE LIST

Quantity	Item #	Description	Discount \$	Regular \$	Total Price
	1	Waterfall with eight balls	\$ 16.00	\$ 22.00	\$
	2	Grid Panel - 38" x 44" (2" squares)	\$ 113.00	\$ 158.00	\$
	3	Garment Rail 39" wide	\$ 29.00	\$ 41.00	\$
	4	Shelves ☐ Flat ☐ Angled	\$ 45.00	\$ 63.00	\$
	5	8.5" x 11" Clear Plexi Literature Pocket	\$ 25.00	\$ 35.00	\$
	6	Counter Storage Unit - 40"L x 20"W x 40" H	\$ 185.00	\$ 259.00	\$
	7	Slatwall Panels - 37"W X 96"H Grey (additional cost per panel)	\$ 125.00	\$ 175.00	\$
	8	Ballot Bin - 20"L X 20"W X 40"H	\$ 105.00	\$ 147.00	\$
	9	Pedestal White - 20"L X 20"W X 40"H	\$ 80.00	\$ 112.00	\$
	10	Pedestal White - 40"L X 40"W - Unit Heights - 16"/28"/40"	\$ 412.00	\$ 577.00	\$
	11	A/V Pedestal (White) 26"L X 26"W x 56"H	\$ 174.00	\$ 244.00	\$
	12	Storage Counter (White) 80"L X 20"W X 40"H	\$ 241.00	\$ 337.00	\$
	13	Curve Counter (White) 60"L X 20"W X 40"H	\$ 287.50	\$ 403.00	\$
	14	99A Showcase (White/Glass) 40"L X 20"W X 36"H	\$ 265.00	\$ 371.00	\$
	15	99B Showcase (White/Glass) 40"L X 20"W X 36"H	\$ 275.00	\$ 385.00	\$
	16	99C Showcase (White/Glass) 20"L X 20"W X 96"H	\$ 290.00	\$ 406.00	\$
	17	99D Showcase (White/Glass) 40"L X 20"W X 96"H	\$ 360.00	\$ 504.00	\$
	18	Sliding Doors / Showcase Locks	\$ 5.00	\$ 7.00	\$

Notes:

TOTAL OF ALL ITEMS ORDERED: \$

12% HST \$

PAYMENT ENCLOSED: \$

All order governed by the payment policy & GES Terms & Conditions of Contract as specified in this Exhibitor's Kit.
Cancellation Policy: Items cancelled will be charged 50% of original price after move-in begins and 100% after installation.

COMPANY NAME

EMAIL ADDRESS

BOOTH #

AUTHORIZED SIGNATURE

AUTHORIZED CONTACT

DATE

X

SAVE TIME WITH GES ON-LINE ORDERING AT www.gesexpo.ca

Installation & Dismantling Order Form

Unit 4 - 7978 N. Fraser Way Burnaby, BC V5J 0C7 Phone: 778.452.6220 Fax: 778.452.6221 Toll Free: 855.526.7182 vancouvercustomerservice@ges.com

PLEASE COMPLETE THIS FORM FOR ALL DISPLAY LABOUR NEEDED.

TO DETERMINE IF YOU NEED DISPLAY LABOUR, PLEASE READ THIS FORM CAREFULLY

- Display Labour is used for installation and dismantling of exhibits, including signs and floor covering installation.

IMPORTANT INFORMATION & RATES

Starting time can be guaranteed only when labour is requested for the start of the working day at 8 AM. All exhibit labour for 8 AM starting times will be dispatched to booth space. For all other starting times, check in one-half (1/2) hour before time requested. Labour cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker and forklift. If exhibitor fails to use the workers and equipment at the time confirmed, a one (1) hour "NO SHOW" charge per worker will apply.

The minimum charge for labour is one (1) hour per worker. Labour thereafter is charged in half (1/2) hour increments. GRATUITIES IN ANY FORM, INCLUDING CASH GIFTS, OR LABOUR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED BY GES. GES requires the highest standards of integrity from all employees. Please call our office at the above number to report fraudulent or unethical behavior. All rates are subject to change if necessitated by increased labour and materials costs.

HOURLY RATES	Times	Discount \$	Regular \$
Straight Time	Between 8:00 AM and 4:00 PM Weekdays	\$ 77.00	\$ 108.00
Over time	4:00 PM to Midnight Weekdays / All day Saturday and Sunday	\$ 115.50	\$ 162.00
Double Time	Midnight to 8:00 AM 7 Days a week	\$ 154.00	\$ 216.00

The minimum charge for labour is one (1) hour per worker. Labour thereafter is charged in half (1/2) hour increments.

PLEASE INDICATE SERVICE

PLACE ORDER HERE

☐ **GES SUPERVISED (OK TO PROCEED)**

GES CANADA will supervise labour to:

- Unpack and install display before exhibitor arrival at showsite.
- Dismantle and pack display after show closing.
- Subject to terms and conditions of all GES policies, including terms and conditions of contract, including but not limited to sub-paragraph VI. Labour.

A 30% (\$50.00 minimum) surcharge will be added to the labour rates above for the professional supervision.

☐ **EXHIBITOR SUPERVISED (DO NOT PROCEED)**

Exhibitor will supervise.

- Indicate workers needed for installation and dismantling.
- GES will not be responsible for any loss or damage arising from the installation, unpacking, dismantlement or packing of exhibitor property.

☐ **GES is responsible for the following type of booth:**

- ☐ Pop-up
☐ Custom
☐ Other:

SCHEDULE DATES	SCHEDULE START TIME	SCHEDULE END TIME	TOTAL # OF HOURS	LABOUR RATE	TOTAL
	AM	AM			\$
	PM	PM			\$
	AM	AM			\$
	PM	PM			\$
	AM	AM			\$
	PM	PM			\$

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Kit.

1. Total Labour Ordered

\$

2. 30% (\$50.00) GES Supervision

\$

Please estimate the number of workers and hours per worker needed for installation and dismantling above. Invoice will be calculated according to actual hours worked.

GES Vancouver employs members of the Communications, Energy & Paperworkers Union Local 1928

Notes:

TOTAL OF ALL ITEMS ORDERED: \$

12% HST \$

PAYMENT ENCLOSED: \$

All orders governed by the GES payment policy & GES Terms & Conditions of Contract as specified in this Exhibitor's Kit.

COMPANY NAME

EMAIL ADDRESS

BOOTH #

AUTHORIZED SIGNATURE

AUTHORIZED CONTACT

DATE

X

SAVE TIME WITH GES ON-LINE ORDERING AT www.gesexpo.ca

Advance Material Handling Order Form

Unit 4 - 7978 N. Fraser Way Burnaby, BC V5J 0C7 Phone: 778.452.6220 Fax: 778.452.6221 Toll Free: 855.526.7182 vancouvercustomerservice@ges.com

ADVANCE WAREHOUSE SHIPMENTS

WAREHOUSE SHIPMENTS (up to 30 days free storage)

Rates for this service includes receiving at the warehouse and delivery to the receiving area at the:

Henry Schein Canada National Sales Conference

Rates include: Unloading freight, storing at warehouse for up to 30 days (any materials stored beyond 30 days will incur additional costs, applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth, picking up, storing and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site.

WEIGHT OF SHIPMENT WILL BE VERIFIED UPON DELIVERY

Crated Materials			
Service	Rates		Minimum Charge
On Target Shipments	\$	74.00 per cwt.	\$ 148.00
Shipments after: 02/05/13	\$	104.00 per cwt.	\$ 208.00

Materials Requiring Special Handling (Uncrated Materials)			
Service	Rates		Minimum Charge
On Target Shipments	\$	111.00 per cwt.	\$ 222.00
Shipments after: 02/05/13	\$	155.00 per cwt.	\$ 310.00

ARRIVAL DATES & SURCHARGES FOR SHIPMENTS:

Advance Date:

- **01/06/13** Advance shipments may begin to arrive at warehouse.
- **02/05/13** Last day for crated shipments to arrive at advance warehouse without surcharge.

PLEASE REFER TO THE SHIPPING LABELS IN THIS MANUAL

GES shall not be responsible for damage to improperly packed materials, concealed damage, loss or theft of exhibitor materials after being delivered to booth during installation; nor before being picked up for shipping out from the building. **Claims must be filed before the close of the show.**

If your designated carriers do not pick up or make destination delivery of your shipment on time, neither show management nor contractor will be liable for any resulting delays.

CALCULATION OF MATERIAL HANDLING CHARGES

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

Our shipment will be sent to the warehouse on date:	Total Pieces:
Carrier:	
Total Weight (200 lbs minimum per shipment):	/ 100 x Rate = \$

Payment & Credit Card Charge Authorization Form MUST Accompany this Form

I AGREE IN PLACING THIS ORDER THAT I HAVE READ AND ACCEPTED GES PAYMENT POLICY AND GES TERMS & CONDITIONS OF CONTRACT.	TOTAL ESTIMATED CHARGES:	\$
	12% HST	\$
	PAYMENT ENCLOSED:	\$

COMPANY NAME	EMAIL ADDRESS	BOOTH #
AUTHORIZED SIGNATURE X	AUTHORIZED CONTACT	DATE

RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING

TO:

EXHIBITING COMPANY

Henry Schein Canada National Sales Conference

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES CANADA EXPOSITION SERVICES LTD
3985 STILL CREEK AVENUE
BURNABY, BC V5C 4E2

SHIPMENT SHOULD ARRIVE ON OR BEFORE
February 5, 2013

Carrier _____

Number _____ of pieces  **GES** Global Experience Specialists

RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM. DRIVERS MUST CHECK-IN BY 2:00 PM TO BE GUARANTEED SAME-DAY UNLOADING

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Henry Schein Canada National Sales Conference

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BOOTH NUMBER

C/O GES CANADA EXPOSITION SERVICES LTD
3985 STILL CREEK AVENUE
BURNABY, BC V5C 4E2

SHIPMENT SHOULD ARRIVE ON OR BEFORE
February 5, 2013

Carrier _____

Number _____ of pieces  **GES** Global Experience Specialists

BC11-11E

USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.

GES Terms & Conditions of Contract (Page 1 of 2)

GES TERMS AND CONDITIONS ARE SUBJECT TO
CHANGE AT GES' DISCRETION WITHOUT NOTICE TO
ANY PARTIES

Unit 4 - 7978 N. Fraser Way Burnaby, BC V5J 0C7 Phone: 778.452.6220 Fax: 778.452.6221 Toll Free: 855.526.7182 vancouvercustomerservice@ges.com

I. Definitions:

Agents: GES's agents, sub-contractors, carriers, and the agents of each.

Customer: Exhibitor or other party requesting services from GES.

Carrier: Motor carrier, van line, air carrier, or air or surface carrier/freight forwarder.

Shipper: Party who tenders Goods to Carrier for transportation.

Goods: Exhibits, property, and commodities of any type for which GES is requested to perform services.

Cold Storage: Holding of Goods in a climate controlled area.

Accessible Storage: Holding of Goods in an area from which Goods may be removed during shows.

Services: Warehousing, transportation, drayage, un-supervised labour, supervised labour and/or related services.

Show Site: The venue or place where an exposition or event takes place.

Supervised Labour: Labour that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES.

Un-Supervised Labour: Labour that is provided to a Customer to install or dismantle a booth or exhibit space and per Customer's election is not supervised and/or directed by GES. Customer assumes the responsibility for the work of labour when Customer elects to use unsupervised labour.

II. Scope:

These Terms and Conditions shall be binding upon Customer, GES, and their respective Agents and representatives, including but not limited to Customer contracted labour such as Customer Appointed Contractors and Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.

By acceptance of services of GES or Agents, Customer and any other party with an interest in the Goods agree to these Terms and Conditions.

III. Customer Obligations:

Payment for Services: Customer shall be liable for all unpaid charges for services performed by GES or Agents. Customer authorizes GES to charge its' credit card directly for services rendered on its' behalf after departure, by placing an order on-line, via fax, phone, or through a work order on site.

Credit Terms: All charges are due before Services are performed unless other arrangements have been made in advance. GES has the right to require prepayment or guarantee of the charges at the time of request for Services. A failure to pay timely will result in Customer having to pay in cash in advance for future services. If a credit provided to GES, GES is authorized to bill to such credit card any unpaid charges for services provided Customer, including charges for return shipping. Any charges not paid within 30 days of deliver will be subject to interest at 1.5% per month until paid.

IV. Mutual Obligations:

Indemnification:

Customer to GES: Except to the extent of GES's own negligence and/or willful misconduct, Customer shall defend, hold harmless and indemnify GES from and against any claims, lawsuits, demands, liability, costs, and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property, relating to or arising from performance under this Agreement.

Customer agrees to indemnify and hold GES harmless for any and all acts of its representatives and agents,

including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subtenant or other user of its' space or any agents or employees engaged in business on its' behalf of Customer or present at Customers' invitation.

GES to Customer: To the extent of GES's own negligence and/or willful misconduct, and subject to the limitations of liability below, GES shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. GES assumes no liability for bodily injury resulting from Customer's presence in areas which have been marked as "off limits to exhibitors" and during hours and days when exhibitors are present in the facility, prior to the start of and after the conclusion of their space lease with show management.

V. No liability for consequential damages. UNDER NO CIRCUMSTANCES WILL ANY PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME.

VI. GES Liability for Loss or Damage to Goods

Negligence standard: GES shall be liable, subject to the limitations contained herein, for loss or damage to Goods only if such loss or damage is caused by the direct negligence or willful misconduct of GES.

Condition of Goods: GES shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GES shall not be liable for ordinary wear and tear in handling of Goods or for damage to shrink wrapped Goods. All Goods should be able to withstand handling by heavy equipment, including but not limited to forklifts, cranes, or dollies. It is the Customers' responsibility to ensure that Goods are packaged correctly prior to shipment or movement on or off the Show floor.

Receipt of Goods: GES shall not be liable for Goods received without receipts, freight bills, or specified unit counts on receipts or freight bills. Such Goods shall be delivered to booth without the guarantee of piece count or condition.

Force Majeure: GES shall not be liable for loss or damage that results from Acts of God, weather conditions, act or default of Customer, shipper, or the owner of the Goods, inherent nature of the Goods, public enemy, public authority, labour disputes, and acts of terrorism or war.

Cold Storage: Goods requiring cold storage are stored at Customer's own risk. GES assumes no liability or responsibility for Cold Storage.

Accessible Storage: GES assumes no liability for loss or damage to Goods while in Accessible Storage. Storage charges are for the use of space and are not a form of insurance, or a guarantee of security.

Unattended Goods: GES assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition. Customer is responsible for insuring its' own Good for any and all risk of loss.

Labour: GES assumes no liability for loss, damage, or bodily injury arising out of Customer's supervision of GES provided labour. If GES supervises labour for a fee, GES shall be liable only for actions or claims arising out of its' negligent supervision. If Customer elects to use unsupervised labour, then Customer assumes all liability for the actions or claims that arise out of such work, and shall provide GES and show management with an indemnity, including defense costs, for any claims that result from Customers' supervision or failure to supervise assigned labour.

GES Terms & Conditions of Contract (Page 2 of 2)

GES TERMS AND CONDITIONS ARE SUBJECT TO
CHANGE AT GES' DISCRETION WITHOUT NOTICE TO
ANY PARTIES

Unit 4 - 7978 . Fraser Way Burnaby, BC V5J 0C7 Phone: 778.452.6220 Fax: 778.452.6221 Toll Free: 855.526.7182 vancouvercustomerservice@ges.com

Empty Storage: GES assumes no liability for loss or damage to Goods or crates, or the contents therein, while containers are in storage. It is the Customer's sole responsibility to affix the appropriate labels available at the GES Service Desk for empty container storage. Damage that is the direct result of GES's negligence shall be subject to the limitations of liability set forth in this document.

Forced Freight: GES shall not be liable for Goods not picked up by Customer's chosen carrier by the show deadline. It is the Customer's responsibility to complete accurate paperwork for shipping and ensure its' Goods are appropriately labeled. Customer acknowledges that it is a lessee of space, and as such has an obligation to remove its' Goods on or before the targeted time. If Goods remain on the floor after this point, GES has the right to remove them in order to restore the premises to its original condition for show management pursuant to the venue's lease with show management. In such cases GES is authorized to proceed in the manner chosen Customer on the Order for Material Handling Services/ Straight Bill of Lading. Failure to select on of the provided options will result in re-routing at GES's discretion, and at Customer's expense assuming the Goods are labeled for return. GES retains the right to dispose of Goods left on the show floor without liability if left unattended, left without labels or not correctly labeled.

Concealed Damage: GES shall not be liable for concealed loss or damage, uncrated Goods, or improperly package or labeled Goods.

Unattended Booth: GES shall not be liable for any loss or damage occurring while Goods are unattended in Customer's booth at any time, including, but not limited to, the time the Goods are delivered to the dock until the time the Goods are received by Customer's chosen carrier. All Material Handling Forms and/or Straight Bills of Lading covering outgoing Goods submitted to GES will be checked at the time of pickup from the booth and corrections to the count or condition will be documented where discrepancies exist.

Measure of Damage: GES's liability shall be limited to the lesser of 1) the depreciated value of Goods, 2) repair cost, or 3) the limitation of liability. The limitation of liability shall be \$0.30 (thirty cents) per pound per piece, \$50 (fifty dollars) per article or \$1000.00 (one thousand dollars) per shipment.

No Insurance: GES is not an insurance company and does not offer or provide insurance. It is the obligation of Customer to ensure Goods are insured at all times. Loss or theft of the Goods in storage or in transit to and from the show and or while on the show floor is the sole responsibility of Customer, unless it is shown that GES performed in a manner that constitutes gross negligence in the performance of its services for Customer.

Notice of loss or damage: In order to have a valid claim, notice of loss or damage to Goods must be given to GES within 24 hours of occurrence or delivery of Goods, whichever is later.

Filing of Claim: Any claim for loss or damage to Goods must be in writing, containing facts sufficient to identify the Goods, asserting liability for alleged loss or damage, and making claim for the payment of a specified or determinable amount of money. Such claim must be filed with the appropriate party within the time limits specified below.

Damage Reports, incident reports, inspection reports, notations of shortage or damage on freight bills or other documents, do not constitute filing of a claim.

Claim for goods alleged to be lost, stolen or damaged at the Show Site must be received in writing by GES within sixty (60) days after the close of the show.

Claims for Goods alleged to be lost or damaged during transit must be received by the responsible party within nine (9) months of the date of delivery of Goods.

GES Logistics subcontracts the movement of Goods to third party carriers. Claims for damage in transit should be made directly with the Customer's carrier as shown on the Material Handling form / Straight Bill of Lading. In the event of a dispute with GES, Customer will not withhold payment or any amount due GES for Services as an offset against the amount of the alleged loss or damage. Customer agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim Customer may have against GES shall be pursued independently by Customer as a separate action to be resolved on its own merits. GES reserves the right to pursue collection on amounts owed after show close, without regard to any amount alleged to be owed for damage, or loss.

Filing of Suit: Any action at law regarding loss or damage to Goods must be filed within one (1) years of the date of declaration of any part of a claim.

VII. Jurisdiction, Choice of Forum.

This Agreement shall be governed by and construed in accordance with the applicable laws of Canada or, alternatively, and depending on jurisdiction, the laws of the Province of British Columbia.

VIII. Advance Warehousing / Temporary Storage / Long Term Storage.

All terms and conditions relative to Advanced Warehousing / Temporary Storage / Long Term Storage are contained in the separate agreement entitled "Storage Agreement". In the event that a Storage Agreement is not executed between the parties, the following shall apply with respect to GES's liability for Customer's Goods:

The responsibility of GES with respect to Exhibit Material is limited to the exercise of ordinary care and diligence in handling and storing of Customer's Goods. GES shall be liable only for loss or damage to Goods caused by GES's sole negligence. GES's liability is limited to sixty (\$0.60) cents per pound or the actual cash value per article. In the case of partial loss or damage, the maximum liability shall be prorated based on weight. GES is not responsible for any loss or damage to Goods caused by, but not limited to fire, theft, the elements, vandalism, moisture, vermin, mechanical breakdown or failure, freezing or changes in temperature, as well as any other causes beyond GES's immediate control. GES is not responsible for the marring, scratching, or breakage of glass or other fragile items. GES is not liable for the mechanical functions of instruments or appliances even if such articles are packed or unpacked by GES. In no event shall GES be liable for special, incidental, indirect, or consequential damages, including business loss of any kind, resulting from any damage to or loss of Goods or from any act or failure to act. Customer pays storage fees, if any or costs for advance warehousing for use of the space only. There is no guarantee of security or representations made by GES as to appropriateness of the conditions for Exhibitors' Material. This risk of loss remains the Customer's alone and GES recommends the Customer carry and maintain insurance in amounts sufficient to cover its risk.

SPECIAL NOTE: THE CONSIGNMENT OR DELIVERY OF A SHIPMENT TO GES OR ITS SUBCONTRACTORS BY A CUSTOMER OR BY ANY SHIPPER ON BEHALF OF THE CUSTOMER SHALL BE CONSTRUED AS AN ACCEPTANCE BY SUCH EXHIBITOR (AND/OR OTHER SHIPPER) OF THE TERMS AND CONDITIONS SET FORTH IN THIS AGREEMENT.

Safety First!

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Safety is very important for everyone working in the exhibit hall - especially you!

GES is committed to safety throughout our company and in the work that we do. We request that you make safety a part of your activities during the show. If you see something unsafe or that presents a hazard, please bring it to the attention of a GES representative. By reporting unsafe or hazardous conditions, you will help make the show safer and more enjoyable for yourself and your fellow exhibitors.

Below you will find a list of Loss Prevention Guidelines that we request you follow while at showsite. These Guidelines will enhance the overall safety of the show and help to prevent injuries to you, our employees, and other exhibitors. Enjoy the show and do it safely. Thank you for your Cooperation!

Exhibitor loss prevention guidelines at showsite

- Smoking is prohibited in the exhibit hall. Please be sure all cigarettes are fully extinguished.
- Standing on chairs, tables, and other furniture is PROHIBITED. The furniture is not designed to support your standing weight. Please use a ladder or ask GES personnel for assistance.
- Forklifts and pallet jacks are to be used by authorized GES personnel only. Please do not operate this equipment. Ask for help.
- Be aware of the forklifts moving throughout the aisles and docks. Please stay clear of them, especially when they are carrying a crate or a load.
- Never run in the exhibit hall. Please walk. Watch your step in the aisles and stay away from the loading docks.
- Electrical wires and cords can be hazardous if frayed or stretched over a walkway. Please check all cords for damage. Notify the electrical service company if you need assistance repairing or removing a damaged cord. Do not overload outlets or plugs.
- Please keep fire exits clear. Report any fires immediately or pull the nearest fire alarm.
- If you spill something, or notice a spill, clean it up or report it immediately. Please do not walk away from a spill.
- Use good housekeeping. Dispose of waste properly and keep materials stacked securely.
- Keep aisles free and clear of any and all debris.
- Protect your valuables while on the show floor. Please keep all expensive or valuable items secured. Unattended items in booths are easy theft targets.
- Notify a GES representative of any safety issues or concerns.

factoring green



Into your event

Green Philosophy

GES is dedicated to being good stewards of our environment, by providing green product options and services to all our event organizers and exhibitors. As the need to conserve resources grows, we will continue to explore ways to deliver sustainable solutions.

Green Teams

As a value-based company providing innovative solutions, we are constantly striving to put our Green Philosophy into practice. Each Canadian city or region has implemented a Green Advocate who is responsible to discuss, evaluate, communicate and implement local as well as national opportunities.

Eco-friendly Advantages

We are a certified transport partner in the EPA SmartWay Transport Partnership program to increase energy efficiency while considerably reducing emissions.



Facility Relationships

GES is fortunate to be considered the official or preferred supplier in all of our associated facilities across Canada. Because of these strong relationships within the facilities and their team members, we are able to take advantage of temporary and permanent equipment storage areas. This allows us the opportunity to consolidate equipment needs for subsequent events and minimize transportation emissions.

Warehousing

Each GES office has a warehouse close to the major facilities. Because of the proximity to parts and equipment, transportation emissions are reduced.



GES Environmentally Responsible Products and Efforts

Bioboard - made of 60% recycled content and 100% recyclable; alternative to foamcore used for graphic panels

Bamboo Banner Stands - we use eco-intelligent polyester and water based inks

Biobanner - will oxo-biodegrade in landfill in as little as 9 months; alternative to vinyl banner

Carpet Under Padding - GES uses carpet under padding made from 100% recycled synthetic fibers

Carpet Recycling Program - when carpet can no longer be used as aisle or booth carpet, it is recycled for other uses such as covering dollies or lining crates

Cleaning Supplies - GES and its cleaning contractors use biodegradable and non-toxic cleaning supplies

Eco-Friendly Carpet Choices - our Pepper and BlueJay coloured carpets are 100% recyclable

Exhibitor Kit Paper Reduction - In 2009, 90% of GES Exhibitor Kits were provided electronically in lieu of standard paper kits

GES Online - allows exhibitors to place orders online, reducing the use of paper

Graphics - we use water based inks in our digital printers that produce little to no VOCs and retrieve recyclable graphic material at showsite to repurpose and/or recycle

Graphic Storage - graphic panels are collected from showsite and stored in our warehouse to be used the next year; we encourage our clients not to put dates on graphics and to reuse a “look” for several years

Ink Cartridges and Printheads - 100% recyclable; we partner with HP’s Planet Partners program

Office Supplies - GES purchases recycled/recyclable office supplies

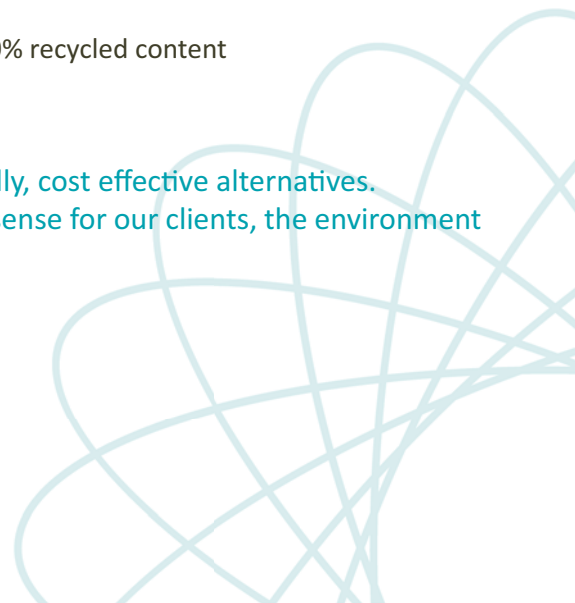
Panel Inserts - we use LEED compliant and formaldehyde-free composite wood

Q-tops - 100% recyclable, form fitted vinyl table covers used to top tables with no waste

Recycle - GES offices and warehouses recycle paper, cardboard, aluminum, wood, plastic, and Plexiglas

Visqueen - GES uses visqueen that is 100% recyclable and made from 50% recycled content

GES is currently working with vendors to develop more eco-friendly, cost effective alternatives. We continue to raise the bar, seeking environmental solutions that make sense for our clients, the environment and our company.



Eco-friendly Events

For many years we have provided modular system structures made from recycled aluminum. These structures/exhibits are installed and dismantled for numerous events and returned to our warehouse to be reconfigured and reused. Now we are able to compliment these structures with infill panels and graphics that allow our clients to reach their “green” vision.

IIDEX/NeoCon



As Canada’s largest exposition and conference for the design, construction and management of the built environment, IIDEX/NeoCon Canada has recently launched a three year initiative to make their event more sustainable by using green suppliers and contractors. They have been working to create a carbon neutral show as well as collaborating with the facility they work within to reduce the total environmental footprint of the event. GES is proud to partner with MMPI to provide innovations and products such as our 100% recyclable aisle carpet.

International Council of Shopping Centres



In 2009 ICSC made arrangements with LivClean to help provide clean power and carbon offsets in exchange for booth space. They also implement standard procedures for their show such as recycling badge holders, no plastic bags, and water stations instead of bottled water. GES was able to provide environmentally friendly graphic substrate and media options as well as the repurposing of returned graphic panels.

Green Living



In conjunction with the Green Living Show’s own green initiatives, GES was able to offer biodegradable signage to meet their “Green Screen” standards. All suppliers are evaluated and assessed for environmental performance in business activities directly related to their supply chain, operations, products and/or services.

Canada Green Building Council



The mission of the CGBC is to lead and accelerate the transformation to high-performing, healthy green buildings, homes and communities throughout Canada with the end vision being a transformed built environment leading to a sustainable future. GES was proud to provide bioboard and biobanner signage as well as 100% recyclable carpet for this client.

Futurallia Québec



An international business event, for their part selected the Zero Waste with Offsets package, in collaboration with the Foundation de la Faune du Québec. “We are aware of our participants’ concern with these issues. In addition to reducing our waste, we would like to show the way through actions that benefit Québec’s biodiversity” GES was directly involved with the organizing committee and followed through on its commitments to reduce the waste associated with the exhibit portion of the event as well as to recycle all event signage and graphics.



GES SM